
Local FireSmart Representative

Job Title: Local FireSmart Representative

Date Prepared:

Reports to: FireSmart Coordinator

Summary of Position:

The _____ is in search of a knowledgeable individual to be a Local FireSmart Representative. The _____ FireSmart team supports wildfire preparedness, prevention, and mitigation through public education, assessments, and mitigative work to reduce community risk from wildfires.

Reporting to the FireSmart Coordinator, the Local FireSmart Representative is responsible for supporting homeowners' and neighbourhoods' plans and implementing FireSmart initiatives. The Local FireSmart Representative has a central role in supporting community members in mitigating damage caused by wildfires.

Local FireSmart Representative Responsibilities:

Duties include, but are not limited to the following:

- Deliver FireSmart Presentations to community members.
- Attend community events such as Community Wildfire Preparedness Days, farmer's markets, local sporting events, school presentations, tradeshow, and more to engage with the public and distribute FireSmart information.
- Provide direction and assistance to implement FireSmart principles on private and community land areas.
- Provide FireSmart Home Ignition Zone Assessments and recommendations to homeowners to mitigate wildfire hazards on their properties.
- Provide FireSmart Canada Neighbourhood Recognition Program wildfire hazard assessments and mitigation recommendations to neighbourhoods.
- Recruit motivated community leaders that can be mentored to work with self-organized groups of citizens as they plan and implement wildfire mitigations in their own neighbourhoods.
- Provide assessments required for participants in the Community Resiliency Investment (CRI) program private land rebate initiative.
- Collaborate and coordinate with other BC FireSmart Committee member agencies (BC Wildfire Service, fire departments, First Nations, BC Parks, etc.) in the area.

- Attend training to continue education in wildfire behaviour, structure ignition, wildfire hazards in the Wildland Urban Interface, and FireSmart mitigations for reducing wildfire risk.
- Be knowledgeable about appropriate mitigation measures available to individuals or neighbourhoods.
- Work and travel in rural and remote areas.
- Other duties as assigned.

Required Qualifications:

- Knowledge of fire prevention, FireSmart and emergency preparedness programs.
- Knowledge of fire and public safety education, fire service operation, and emergency management.
- Ability to effectively deliver educational and outreach materials to a variety of audiences.
- Completion of FireSmart 101
- Local FireSmart Representative qualification or willingness to attain.

Preferred Qualifications:

- Experience with FireSmart and Wildfire Mitigation work.

Required Knowledge, Skills, and Abilities:

- Ability to deliver public presentations and outreach.
- Strong interpersonal and communication skills.
- Ability to work independently.
- Ability to work closely with and provide education to the public in both one-on-one and group settings.
- Physically able to perform the duties of the position, punctual, organized, and dependable.
- Grade 12 diploma.
- Valid BC Drivers' License Class 5.
- Satisfactory Canada Criminal Record Check.

Acceptance:

I have read and discussed the expectations for this position. My direct supervisor has explained the associated tasks to me, and I am prepared to accept these responsibilities:

Signature